

SUBMITTAL SLIP		DATE
TO:		
ROOM NO.	BUILDING	
REMARKS:		
EXA <u>SR</u> 12 AUG 1987 ADDA <u>LA</u> 1987 DDA <u>MD</u> 13 AUG 1987 DDA/Registry		
FROM:		
ROOM NO.	BUILDING	EXTENSION

TRANSMITTAL SLIP		DATE 10 August 87	
TO: DDA			
ROOM NO. 7D-18	BUILDING Hqs.		
REMARKS:			
FROM: D/L			
ROOM NO. 2C-02	BUILDING	EXTENSION	
FORM NO. 1 FEB 56 241		REPLACES FORM 36-8 WHICH MAY BE USED.	

S E C R E T

10 AUG 1987

MEMORANDUM FOR: Inspector General

VIA: Deputy Director for Administration

SUBJECT: Inspection of the Agency's Materiel
Procurement Process

REFERENCE: Memo for D/OL from IG, dated 4 August 1987,
Same Subject

1. In response to reference, I welcome your inspection of the Agency's materiel procurement process. Given the major role of the Interdepartmental Support Branch, Supply Division, in the procurement process, it is suggested that they receive examination by your team. I have two concerns with the timing of the inspection:

a. The end of any fiscal year puts substantial pressure on our people in the Office of Logistics (OL). You have, however, reassured me that the activities involved with the closing of FY 1987 will take precedence over the inspection.

b. My second concern involves the state of transition in which we now find ourselves. Our procurement structure is on the brink of a long-planned, major reorganization. The respective roles of the Procurement Executive, the Procurement Management Staff, Procurement Division, and the decentralized procurement teams are all being developed "as we speak." There are other elements of the process which will also be effected by the reorganization of the entirety of OL, which will be implemented throughout 1987/1988. We will, of course, share these ongoing developments and plans with the inspection team.

2. Through the graciousness of the Director of Technical Service, I would like to nominate [redacted] Chief, Contract Management Branch, OTS (secure line) to serve as a member of the team. [redacted] will be available upon his return from annual leave on 31 August 1987.

3. [redacted] Executive Officer, OL, is designated as our focal point for the inspection team. He is currently on annual leave and will return on 24 August. He may be contacted on [redacted]

4. We look forward to your inspection.

John M. Ray

cc: D/OTS
C/CMS/OTS
C/PMS/DS&T
C/CS/OD&E
C/L&PLD/OGC

100-17

0034-87

S E C R E T

SUBJECT: Inspection of the Agency's Materiel Procurement Process

25X1 O-DL/JMRAY:mgk [] (10AUG87)

Distribution:

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- 1 - C/CMS/OTS
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- 1 - OL Files
- 1 - EO/OL
- 1 - C/PMS/OL
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Page Denied

Next 1 Page(s) In Document Denied